



THE GEF SMALL GRANTS PROGRAMME PROJECT CONCEPT NOTE TEMPLATE

For Official Use only

Funding Source	GEF7 STAR
GEF 7 Focal Area	Biodiversity
Project Number	TAN/SGP/OP7/Y4/STAR/BD/2023/

A. ABOUT THE APPLICANT

1. Name and category of the Organization applying for funds	Name of the Organization (as registered in Tanzania):		
	Type/category of the organization (Tick only one)	<input type="checkbox"/> Local community/indigenous people Group <input type="checkbox"/> Community-based Organization (CBO) <input type="checkbox"/> Non-governmental organization (NGO) <input type="checkbox"/> Faith-based Organization (FBO) <input type="checkbox"/> Other related non-governmental organization (Please specify):	
2. Organization Establishment/Registration and members	Year established/registered	Total Number of Members/Staff	No. Men:
			No. Women:
3. Contact Address/Physical address of the organization:			
4. Experience with GEF SGP	Has your organization ever received grants from GEF Small Grants Programme (GEF SGP) implemented by UNDP	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	If YES, which year did you receive grants?	Year:	
		Year:	
		Year:	
5. Principal Officer/Executive Director/Head of the Office			
Name			
Position			
Mobile No.	Main No.	Alternative No.	
Email			
6. Designated contact person for this proposed project (Project Manager, Coordinator, Officer etc) – Optional			
Name			
Position			
Mobile No.	Main No.	Alternative No.	
Email			

B. PROJECT CONCEPT DETAILS

(Please write briefly about your idea, 6 pages maximum, excluding attachments – remembering that this is not a full proposal but a concept note to help us understand the potentiality of your concept idea)

Proposed Title of the Project			
Expected Duration of the project (choose 1)	<input type="checkbox"/> 12 months	<input type="checkbox"/> 18 months	<input type="checkbox"/> 24 months
Proposed Project Location/site(s)	Region	District	Village(s)
Number of people anticipated to benefit directly from implementation of this project			
Total budget requested for funding through GEF Small Grants Programme			TZS:

1. Problem Statement/Opportunity: (Explain briefly the main environmental challenge/problem this project wishes to address and the main causes, or explain the existing opportunity that this project wishes to tap into)

2. Project location and target group: (Briefly describe the project location or area and the envisaged involvement of local community/target group in the project)

3. Overall objectives of the project (Please explain what is the overall goal that this project intends to contribute/achieve)

4. Expected Results (describe what are the expected outputs and outcomes from the project- what you intend to achieve at the end of the project)

5. Planned activities/proposed solutions to achieve project Results/Objective (briefly list down and explain briefly all planned activities. Activities/solutions should clearly have a logical connection with the challenge/problem/opportunity and expected results identified above)



6. Influence on Biodiversity: Please provide information related to Protected Areas (PAs) or Indigenous Peoples and Community Conserved Territories and Areas (ICCAs) that this project will influence, where applicable

Name of the PA/ICCA:	Size of the PA/ICCA (in Hectares):
-----------------------------	---

7. Previous/recent experience in undertaking related projects with local community participation –Please provide an example of one recent project if any, including projects funded through GEF Small Grants Programme

Name of the project:	
Budget (TZS):	Source of funds/Donor
Location (Region/District/Village):	Year Implemented:

8. Alignment with national/local priorities (Explain how your project aligns with Local/District plans in the proposed location of the project and related country priorities)

9. Sustainability: Explain how the project will sustain its activities/results beyond the duration of this requested support

10. Innovation: Briefly explain what innovative measures the project will bring/apply to the community

Guidance tip on Innovation: Please note a project is considered innovative if there is any of the following:

- **New way of thinking:** Does the proposed intervention view the existing environmental problem in a new way? This would usually involve a new way of thinking about the issue, and conceptualization of a solution.
- **New way to connect:** Does the proposed project use available community resources in a new way? This would usually involve a new way of organizing these resources- which include community members, tangible and intangible assets, and leveraging traditional knowledge and norms.
- **Novel improvement:** Does the proposed intervention improve existing local solution in terms of its design, cost or performance, yielding same or higher impact? This would usually involve an improved feature for an existing product or service, and/ or an improved process or operation for an existing model of delivery. This can also include an improvement and/or creative application of technology, business model or financial solution from one sector to another.
- **Original creation:** Does the proposed intervention create something truly new? This would often involve expanding options for community members to promote global environmental benefits and livelihood alternatives. It may have a disruptive nature to existing solutions for a given problem, and will have a transformational characteristic through increased convenience, affordability or accessibility. This would usually involve a new product or service, and/ or a new model of delivery. This can also include a brand-new development of a technology, a never conceptualized business model or financing arrangement.
- **Powering local innovators:** Does the proposed intervention support a local champion(s) to pilot, test and improve on her/his conception, and result in strengthening of their capacities and influence in a given setting? This would usually involve supporting a community visionary or entrepreneurial venture addressing intersections of local environment and livelihood issues. This can also include expansion of community level agency for innovative action.

Response on innovation

11. Budget: Please provide a rough budget estimation according to your planned activities/Results (Without details).

List of planned Activities/Result area	Estimated Budget (in TZS)
Activity/Result Area 1:	
Activity/Result Area 2:	
Activity/Result Area 3:	
Activity/Result Area 4:	
Activity/Result Area 5:	
[Add Activity/Result Area as appropriate]	
Other costs (Specify)	
Total grant requested:	



Attachment 1: [Please insert/attach a copy of certificate of registration of your organization]